

SCHOOL COMMITTEE MINUTES

MONDAY, DECEMBER 14, 2015

Eric Hipp, Chair (present)
Stephanie Peters, Vice Chair (present)
David Twombly, Secretary (present)
Marianne Harte, Member (present)
Kelley Huxtable, Member (present)

Kathleen I. Tyrell, Superintendent of Schools
Judith Kuehn, Assistant Superintendent
Matthew J. Gillis, Business Administrator
Maggie Ollerhead, Secretary to the Superintendent

The meeting was called to order by Eric Hipp, Chair at 7:08 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the salute to the Flag.

2.0 Approval of Agenda

Move to approve the December 14, 2015 agenda as presented.

3.0 Input from Public on Agenda Items

4.0 Student Representative

- The Annual Holiday Concert will be on Wednesday, December 16 at 7:00 pm
- The National Honor Society is collecting food and personal items to deliver to Wellspring. This is a Class Cup Challenge event and the Sophomores are leading
- The Hull High School play *Our Town* was a great success
- Progress reports go out this week
- TALK is sponsoring the Cradle to Crayons drive
- On December 22 there will be an ugly sweater contest and one student per grade and one staff member will win
- A Culinary Club is starting up soon

5.0 Approval of Minutes
None

6.0 School Committee Business Items

6.1 Hull Community Walking Track and Turf Field RFP Interview - Stantec
School Committee interviewed the company Stantec. The company was given a few minutes to discuss their company and then a set of 17 questions was asked by Committee members and answered by Stantec staff in attendance. At the end of the question and answer session Stantec employees left the building.

6.2 Hull Community Walking Track and Turf Field RFP Interview – Gale Associates
School Committee used the same interview process they used for Stantec. The company was given a few minutes to discuss their company and then a set of 17 questions was asked by Committee members and answered by Stantec staff in attendance. At the end of the question and answer session Stantec employees left the building.

The Committee discussed and commented on each firm, which included the following:

- Gale's staff all have MPCCO and they are all local
- Gale has experience with our environment and our particular water environment
- Stantec talked about the abrasiveness on padding
- Gale is a south shore firm what would give us the personal touch
- Gale has the same number of synthetic fields as grass fields and are not for or against either surface

The Committee rated the interviews as follows:

Name	Gale Associates	Stantec
David Twombly	5	4
Stephanie Peters	5	4
Eric Hipp	5	4
Marianne Harte	5	4.87
Kelley Huxtable	5	5
Total interview ranking	25	21.87
Total ranking from last week	121	111
TOTAL RANKING	146	132.87

Mr. Hipp opened both price bids and read them out loud. Gale Associates - \$88,955 for synthetic field, \$85,910 for grass field. \$23,000 for construction and the rest design. Stantec - \$99,764 for synthetic field, \$98,704 for grass field with a rough estimate of natural grass \$1,119,272 for construction of grass. Mr. Hipp stated that the first placed ranked firm comes in cheaper.

Motion: David Twombly

Second: Stephanie Peters

Move to enter into contract negotiations with Gale Associates to design the turf, whether it is synthetic or grass turf, at Hull High School.

The Committee discussed the motion and decided to have Mr. Gillis work with Mr. James Lampke, Town Counsel, on the sample contract to add provisions along the way if the Committee decides to stop or pause the process at any time.

Substitute Motion: Eric Hipp

Second: Stephanie Peters

Move to enter into contract negotiations with Gale Associates for construction as long as there is a provision to halt at various points.

Vote: 5-0-0

6.3 School Business Administrator Interview (Tentative)

Mr. Hipp explained that this item was tentative and will not happen this evening. He said he would like to set up a Preliminary Screening Committee which would include the members of the Budget Subcommittee along with three administrators and two central office staff and the Screening Committee would act in Executive Session. He said he looked through the open meeting laws and found that the School Committee can meet to consider or interview applicants for employment in Executive Session if the Chair declares that an open meeting will have a detrimental effect on finding qualified applicants. He explained that the Screening Committee would act in Executive Session and bring forward a candidate to the whole Committee in open session at a future meeting.

Motion: Stephanie Peters

Second: David Twombly

Move to have the School Committee appoint the following representatives to the preliminary Screening Committee: Eric Hipp, Stephanie Peters, Dr. Kathleen Tyrell, Ms. Judith Kuehn, Mr. Michael Devine (Hull High School Principal), Ms. Deborah Bennett (Business Department Staff) and Maggie Ollerhead.

Vote: 5-0-0

Mr. Hipp stated for the record, I do declare that an open meeting will have a detrimental effect in obtaining qualified candidates for the School Business Administrator position so the preliminary Screening Committee will act in Executive Session.

6.3 School Business Administrator Resignation

Dr. Tyrell informed the Committee that Mr. Matthew Gillis, School Business Administrator had given her a letter of resignation and has accepted a job in the Brookline Public Schools. Committee members thanked Mr. Gillis for his work in Hull and wished him well in the future.

Motion: Stephanie Peters

Second: David Twombly

Move to accept Mr. Matthew Gillis' resignation, with regret.

Vote: 5-0-0

7.0 Superintendent's Business Items

7.1 Administrators Preliminary FY17 Budget

Dt. Tyrell informed the Committee that Mr. Gillis, Ms. Diane Saniuk, Finance Coordinator, Ms. Maggie Ollerhead and herself met with the administrators on their budgetary needs and working with the Town Manager on the needs of the district. She stated it was a lengthy process to bring forward all the needs of the district.

Mr. Gillis informed the Committee that the budget presented includes 1.6 new positions. One special education position and .6 FTE district wide library paraprofessional. It also includes relocating one elementary teacher (redeployment). The total budget request is \$14,959,802, which is a 3.66% request over FY16. He said he is optimistic that we will be able to pay. He added that it is very early in the game and that we are still in negotiations with the HTA (teachers and paraprofessionals.) Mr. Gillis said that the new positions are due to retirements not people losing their job. He made it clear that this budget assumes the South Shore Educational Collaborative (SSEC) allocation be the same as this year. If the SSEC does not rent the same number of classrooms the budget will need to be adjusted.

Dr. Tyrell informed the Committee that the SSEC has a declining enrollment and may not need as much space. They did not give a timeline of when we would find out. She added that the money we receive from SSEC is used for athletics, activities and repairs. Mr. Hipp is on the Budget Subcommittee and stated that this is our best estimates as of now for starting in July. It is December so these are obviously volatile, especially special education, which costs a significant amount. Dr. Tyrell added that students have been moving in with significant special needs. Committee members asked that another column be added to the budget for FTE's.

8.0 School Committee Policy Issues

Motion: Stephanie Peters

Second: David Twombly

Move to approve the following policies for third reading/adoption:

Policy JK	Prevention of Physical Restraint and Behavior Support Policy
Policy JLC	Student Health Services and Requirements
Policy JLCA	Physical Examinations of Students
Policy JLCB	Immunizations of Students
Policy JLCC	Communicable Disease
Policy JLCCA	AIDS (Acquired Immune Deficiency Syndrome) School Attendance Policy
Policy JLCCA-RAIDS	(Acquired Immune Deficiency Syndrome) Resolution
Policy JLCD	Administering Medication to Students
Policy JLCD-E	Medication Error Report
Policy JLCE	First Aid, Emergency Medical Care and Accident Reports

Vote: 5-0-0

9.0 Old Business Items

9.1 Sub-committees

- There is a scheduled Capital Outlay Committee meeting, Mr. Hipp will not be able to attend but Mr. Twombly will attend

9.2 Donations

None

10.0 New Business

- The cast and crew of The Hull Theatre Arts winter play *Our Town* did a good job and

congratulation to all. Mr. Doniger came to the Saturday afternoon performance.

- Two of our students auditioned for District Festival
- Hull High School Concert will be held on Wednesday night at 7:00 pm

11.0 Approval of Warrants
None

12.0 Correspondence to and Comments from School Committee Members
None

13.0 Executive Session

14.0 Adjournment

Motion: Stephanie Peters

Second: David Twombly

Motion to go into Executive Session at 10:32 p.m. for the purpose of negotiation strategy with the HTA (Teachers). An open meeting may have a detrimental effect. The Committee is not expected to reconvene in Open Session.

Roll Call Vote: Ayes: David Twombly, Stephanie Peters, Eric Hipp, Marianne Harte and Kelley Huxtable.

Attachments

1. Stantec Fee Proposal
2. Gale Associates Fee Proposal
3. FY17 Preliminary Administration Budget

These Minutes of a meeting of the Hull School Committee were approved and adopted by the Committee on February 9, 2016.

David Twombly, Secretary
Hull School Committee